

Board Meeting  
September 17-18, 2002

Agenda Item –  
Attachment 1

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

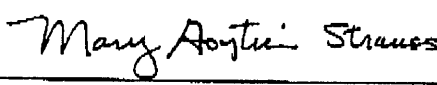
Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, (MS 25)  
1001 I Street  
PO Box 4025  
Sacramento CA 95812-4025

**General Instructions:**

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b> <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name La Canada Flintridge		County Los Angeles	
Authorized Signature 		Title Sr. Management Analyst	
Type/Print Name of Person Signing Mary Goytia Strauss	Date May 22, 2002	Phone (818) 790-8882	
Person Completing This Form (please print or type) Belinda Mak		Title Consultant, EcoTelesis	
Phone (510) 325-3525	E-mail Address bmak_76@yahoo.com	Fax (818) 790-8897 - City (818) 889-5485 - Consultant	
Mailing Address 1327 Foothill Blvd.	City La Canada Flintridge	State CA	ZIP Code 91011

**Section II—Cover Sheet**

**This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.**

**1. Eligibility**

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

- ☐ No. If no, stop; not eligible for a TE or ADR.
- ☒ Yes. If yes, then eligible for a TE or ADR.

**2. Specific Request and Length of Request**

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2002 and 2003

Is this a second request? ☒ No ☐ Yes Specific years requested                       
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested                     %, for the years                     

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested                     %, for the years                     

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

### Section IIIA—TIME EXTENSION

Within this section discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

*Attach additional sheet(s) if necessary. Please reference each response to the appropriate cell number (e.g., IIIA-1).*

1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

The City has implemented many of its SRRE programs. In addition, the City has worked to improve its programs in order to achieve optimal diversion from these programs. One such program is the residential curbside recycling. The City had difficulty changing from totes to the current larger containers with wheels for many different reasons. The residents were resistant to change, and thus the City needed to conduct outreach to their residents to educate the residential sector. In addition since the City is a hillside city, the City had to consider that the wheeled carts could potentially rolling down residential streets.

Space constraints were also an issue that the City had to address in the implementation of several residential programs. Some of the right of way space in the streets were narrow and the City had to consider the sizes of containers and strategize ways to overcome the cluttering of the right of way on streets.

The City needed time to understand the waste that was being generated in the City. As a result, the City conducted a New Base Year Study. The study took over a year to be completed, and so the City recently submitted their New Base Year. The City is using the data collected from this study to implement programs.

The City has worked extensively with its business community by providing on-site technical assistance. However, this program does take time to mature. The goal is to change long held recycling perceptions and habits by businesses and individuals which is labor and time intensive to change. The City understands the importance of educating its businesses. As a result, the City is working with its waste hauler to provide on-site technical assistance to every business in the City of La Canada Flintridge.

The City is a small city and had limited funds and staff to devote to AB 939 issues. However, the City has dedicated more staff and new financial incentives for the waste haulers that service the City. These new changes will ensure the City reaches its 50% goal.

The City previously also had difficulty establishing a greenwaste residential curbside program. This program was not politically feasible due to the resistance to change by the City's residents.

Lastly, the City was previously in a long term contract with a recycling contractor that serviced their residential curbside. The City was locked in a long term contract and was unable to change the level of recycling service. The recycling contractor only allowed the City smaller residential curbside totes and, under the contract, would not allow them to switch to larger recycling bins. The City now has negotiated with many different recycling programs into their new solid waste and recycling agreement with their residential hauler.

**2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

The City of La Canada Flintridge has taken steps to meet AB 939 and have since AB 939's inception implemented 39 programs. However, the City needs time for some of these programs to mature.

In June of 2000, the City revised their new solid waste management and control ordinance. In addition, the new solid waste agreements with waste haulers included economic incentives to encourage them to introduce more recycling programs to the businesses they serviced. If a waste hauler provides enough programs so that they "recycle fifty percent of the solid waste it collects in a manner consistent with the City's source reduction and recycling element and mandates set forth by the State of California" then the City will consider waving a percentage of the solid waste management fee. The percentage of the solid waste management fee that is deducted is based on a sliding scale depending on the diversion rate of the waste hauler. The goal of this ordinance was to induce haulers to comply with AB 939. However, the City needs additional time for the programs resulting from this ordinance to mature. In the past, the City has employed on-site technical assistance to businesses to encourage recycling and new programs created by its waste haulers and to assist businesses in creating their own source reduction and recycling programs on their sites. New recycling programs are constantly instituted, and the City will require haulers to provide on-site technical assistance to educate its businesses.

In February 2002, the City implemented a free commingled commercial recycling for the business community in the City. This new program needs additional time to mature. Continued on-site assistance will be utilized so as to educate the public of the new services available to them.

In January of 2001, the City adopted a new mandatory C & D ordinance to address the issue of construction and demolition materials that currently goes to landfills. The City requires projects over 2000 square feet to divert 50% of all the possibly disposed materials created by the project. Contractors are required to complete a building debris management report to identify the materials created by the project and then how the contractor shall recycle this material. A performance bond must be put up and may be forfeited to the City if a 50% diversion goal is not met. In January of 2002, the scope of the City's C & D ordinance expanded to include mandated diversion of C & D material from all projects over 1000 square feet.

In April of 2001, the City implemented a curbside residential greenwaste program. The program has successfully diverted materials from the landfill. However, the City still needs more time for the program to mature. The City collected data beginning in April of 2001. In addition, the City needs to continue to address the issue of contamination and needs additional time to educate its residents on limiting contamination.

The City implemented residential curbside in 1990. But in a continuing effort to analyze and improve their existing programs, the City decided to change this program in January of 2002. In order to encourage their residents to recycle more, the City increased the recycling container size from 14 gallon totes to 65 and 90 gallon carts with lids. As this program matures, the increase in size will capture more recyclable materials.

In November of 2001, the City passed a recycling resolution stating its commitment to reducing waste and recycling. By forging a tripartite recycling partnership among the City, its contracted waste haulers, and its residents and businesses, the City hopes to not only meet AB 939 requirements, but also become a shining of environmental stewardship.

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

In 2000 the City's diversion rate per the New Base year is 42 percent.

The City of La Canada Flintridge has worked hard to implement its SRRE programs. To date the City has implemented over 39 programs within its boundaries. Some of the programs, though this list is not an all-inclusive one, are as follows:

Residential curbside recycling to its residents has been implemented and has been a successful program for many years. In April of 2000, greenwaste curbside recycling was introduced as a service to its residents. In addition, educational materials are distributed to encourage residents to reduce, reuse, and recycle.

School source reduction and recycling programs: Waste assessments were conducted at schools. Programs were already in place. The City continues to work with the schools to encourage source reduction and recycling programs. A LA County Public Works program was utilized to teach composting in the schools.

To date, on-site technical assistance has been provided to more than 100 businesses in the City. Surveyors have conducted waste audits and then used the information to improve waste prevention and recycling practices at the businesses. Appropriate educational materials are also distributed at the time to help further the environmental awareness and possibilities for the businesses. Materials used include CIWMB source reduction brochures, Calmax brochures, and LA County regional exchange, and LA County educational literature.

City facilities: source reduction and recycling activities have been implemented in City facilities. In addition, the City also passed a buy-recycled content procurement policy so as to encourage the use of recycled content products. On-going efforts include waste assessment audits of City Facilities to find ways to improve source reduction and recycling programs. The City has been recycling concrete and asphalt from City projects since 1995.

The City also participates in a number of county programs including but not limited to backyard composting demonstrations, disseminating waste reduction and recycling literature from the county, and school education programs.

The City has two bulky item pickups for its residents every year. However, before each pickup, literature is sent out to encourage residents to donate as much as possible so that the items can be reused.

The City has free commercial on-site pickup and commercial on-site greenwaste pickup.

**4. Provide any additional relevant information that supports the request.**

The residential greenwaste recycling program began in April 2000. As a result, the City's year 2000 diversion rate does not represent data from a full year. The City needs additional time to collect the data from the first three months.

A waste generation study was conducted to reflect reuse, recycling, and solid waste disposal in the City for the year 2000. As a result, the City has extensive knowledge of their waste stream and has used this knowledge to implement programs to capture the most diversion and improve their existing programs.

# Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41320(a)(5)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %		28%	Non-residential %		72%
PROGRAM TYPE <small>Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.clwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.clwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a></small>	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
C&D Program- (4060)	Expand	The City has developed a comprehensive C&D program. Beginning in January 2001, a new mandatory C&D ordinance requires projects over 2000 square feet to divert 50% of all possible disposed materials created by the project. Contractors are required to complete a building debris management report to identify the materials created by the project and how the contractor will recycle the materials. Permit applicants receive a recycling and demolition tool kit (Information Package). This program was recently expanded (January 2002) to widen the scope of this program to include all projects over 1000 square feet to meet recycling goals. The hauler receives economic incentives for diverting/recycling C&D materials. The program is enforced by requiring permit applicants to provide a performance bond. All City sponsored are also included.	Solid Waste Management Fees	12-2002	3%
Commercial On-Site Pick-UP	Expand	Implement solid waste management and control agreement which gives economic incentives to waste haulers to divert 50% of materials formerly going to landfills from the commercial waste stream. Haulers are required to provide recycling services to businesses at no additional charge. The hauler agreement also specifies that the hauler must provide on-site consultation on the availability of recycling services and other diversion activities.	User Fees- Solid Waste Management Fees	12-2003	1%
Residential Curbside Greenwaste Collection	Expand	Fully implement residential greenwaste curbside collection program. This program includes manual collection of greenwaste in containers provided by residents. The City will evaluate the effectiveness of this program and maintains a contingency to require haulers to provide greenwaste containers to residents and continue greenwaste collection on a weekly basis.	City/ Hauler	2003	2%
2050-RC-SCH Recycling, School Recycling	Expand	Cooperative Partnership with School District to increase beverage container recycling and mixed paper recycling	City / School	2003	less than 1%

5020-ED-OUT Public Education, Outreach	New	City to provide recycling staff with training on AB 939 issues through attendance at workshops and other training programs.	2002 and beyond. This will be a continuing program.
5020-ED-OUT Public Education, Outreach	Expand	Attendance by city staff/ representatives to industry / government trade workshops and conferences.	2003
No Code Available	New	Designate a City / hauler program coordinator to track and monitor progress of programs implemented. (Independent third party to prepare assessment of City and Hauler progress on SB 1066 implementation)	2002

TOTAL P.07

TOTAL P.08

2000-RC-CRBComingle Curbside Recycling	Expand	Under the City's new control agreement with residential haulers the City has expanded residential curbside collection from 14 gallon totes to 65 gallon and 90 gallon carts in an automated system.	City/ Hauler	12-2003	2%
					8%
Total Estimated Diversion Percent From New and/or Expanded Programs					8%
Current Diversion Rate Percent From Latest Annual Report					42%
Total Planned Diversion Percent Estimated					50%

### PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5020-ED-OUT Public Education, Outreach	Expand Significantly	Increase education / outreach through on-site technical assistance with businesses, local awards program.	Ongoing / will continue
5020-ED-OUT Public Education, Outreach	New	Develop a recycling and waste prevention resource guide for dissemination to businesses (update annually)	2002 - 2003
5000-ED-ELC Public Education, Electronic	New	Develop a City sponsored website/homepage for recycling and waste prevention information / resources, including case studies of exemplary business programs.	2003/Ongoing
5000-ED-ELC Public Education, Electronic	New	Include developing and utilizing a tracking and monitoring database to track efforts and progress of business assistance program. Will require haulers to report diversion monthly and quarterly for commercial accounts.	2003
5020-ED-OUT Public Education, Outreach	New	Education and training workshops and training for City staff / personnel on waste reduction and recycling practices.	2003
5020-ED-OUT Public Education, Outreach	New	City will conduct annual internal city waste program assessments as to progress of program. Will include data in tracking database.	Annually
No Code Available	New	Partnership in cooperative programs and regional efforts. Research joining / forming a Regional Agency (e.g., Los Angeles Area Regional Agency, etc.)	2002 -2003
5020-ED-OUT Public Education, Outreach	New	Partner with other cities to conduct C & D workshops for contractors and for public works staff.	2003